



COOCVE'S MISSION

Condominium Owners Organization of Century Village East is a volunteer, 617, not-for-profit organization solely responsible for Education, Research & Recommendations on issues intended to improve overall quality of life in CVE.

COOCVE owns no property and has no jurisdiction whatsoever over any of CVE's 8,508 condominium owners and their respective associations.

Steps for Handling Issues Inside Your Unit

1. For any existing or potential damages, **call your insurance company immediately.**
 - a. Most common issue is water leak.
 - b. Your insurance normally covers immediate dry out of unit if wet conditions occur.
 - c. Leak may come from your unit, neighbor's or association property.
2. Call professional licensed contractor immediately to determine cause and fix the issue.
 - a. If problem potentially coming from another unit, contact unit owners or their condo sitter (card should be on unit window).
3. If contractor or insurance adjuster finds what they believe is an association related cause:
 - a. Report Emergency while with adjuster or contractor to your property manager immediately. Send a work order as well so you have a record.
 - b. For Non-Emergency Issues, request contractor put their findings in writing, send to you and you call property manager or create workorder.

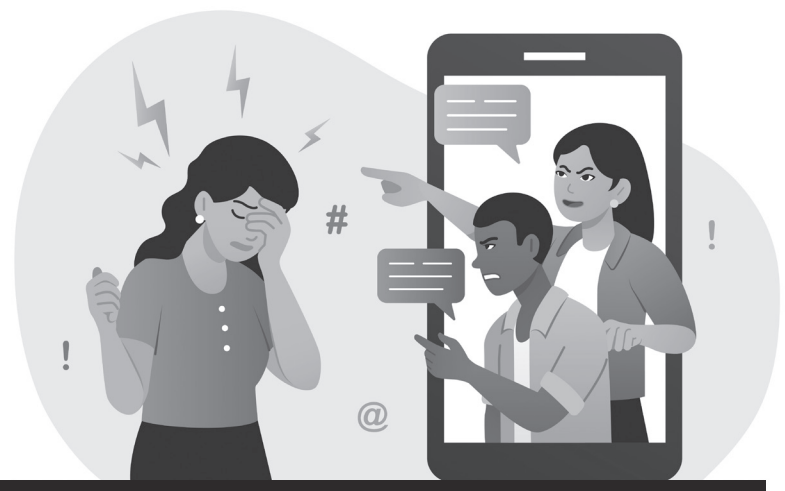
Find helpful handouts & postings like this in the COOCVE office.

CALENDAR

April 10	Area Chairs Meeting	9:30 am	Zoom
April 16	COOCVE Board of Directors Meeting	9:30 am	Zoom
April 30	President's Forum	1:00 pm	Zoom
April 24	Secretaries' Workshop	1:00 pm	Zoom

What is COOCVE Hearing?

Communication Breakdowns



COMMUNICATION

Boards wish members would???

- Leave nothing on common property, i.e., door mats, chairs, tables, plants, etc.
- Mail, not call, Board with your concerns, complaints, etc.
- Call property manager to report condo (property) issues.
- Stop ringing my bell at all hours to ask for your key.
- Take care of issues inside your unit.
- Please follow our documents.

COMMUNICATION

Members wish Board would???

- Have open meetings when voting on spending.
- Post minutes of all meetings.
- Send us financials or make them easily available.
- Keep us informed of issues that affect us.
- Be transparent.
- Be respectful.
- Please follow our documents.

COMMUNICATION

Everyone wishes everyone would???

- Use your documents as your guide.
- Respect the Rights of Board of Directors.
- Respect the Rights of Members.

PRACTICE GOOD COMMUNICATION



Congratulations!

CIAC is proud to announce that Oakridge F and Lyndhurst H have completed the review process and are accredited as EXCELLENT associations who are in compliance with all the Community Standards. Several other buildings in CVE have applied and are going through the process to achieve accreditation.”